

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Agenda
Thursday, December 12, 2024
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mrs. Scotti Haney, Mr. Tim Parker, Mr. Daniel Brewer, Mrs. Tiffany Ennis, Mr. Bob Amin,

Absent: Ms. Jennifer McCabe, Mr. Waylon Thompson

Others attending: Mr. Nelson Stephenson, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mrs. Haney
- IV. Approval of Agenda** – Mr. Parker made a motion to approve the agenda as presented. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 11/07/2024 – Mrs. Haney made a motion to approve the minutes as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- VI. Video Presentation**
- VII. Student Recognitions**
- VIII. Action Items**
 - A. Approval of BH Building 2 & 3 Technical Upgrade – Mrs. Haney made a motion to approve the upgrade as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of BH and NBH Automatic Gates – Mrs. Haney made a motion to approve the automatic gate openers as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of NBH Baseball Sound System – Mr. Marrano made a motion to approve the sound system to be purchased by the baseball boosters when funds are available. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of NBH Baseball Batting Cage Concrete Pad – Mr. Brewer made a motion to approve the concrete pad as presented with the baseball boosters paying for this project. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of revision to Policy 2340 – Field and other Corporation-Sponsored Trips (previously advertised) – Mr. Parker made a motion to approve the revision to Policy 2340 as advertised with the exemption of the currently planned trip to Greece for the summer of 2025. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - F. Approval of revision to Policy 5121 – Application and Admission Process (previously advertised) – Mrs. Haney made a motion to approve the revision to Policy 5121 as advertised. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.

- G. Approval of Updated Benefits and Accounting Assistant Job Description – Mrs. Haney made a motion to approve the updated job description as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval of Updated Athletic and Food Service Accounts Bookkeeper Job Description – Mr. Brewer made a motion to approve the updated job description as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of Revised Salary Placement Schedule (effective 1 January 2025) – Mrs. Ennis made a motion to approve the revised Salary Placement Schedule as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of Continuation of Mr. Burke’s contract for Legal Services – Mrs. Haney made a motion to approve continuation of Mr. Burke’s contract for Legal Services. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- K. Approval of Phase 1 and Phase 2 of Softball Bleacher Purchase and Installation – this item is funded from softball boosters. Mrs. Haney made a motion to approve the softball bleacher purchase and installation. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.

IX. Informational Items

- A. CEO Report

X. Announcements

- A. The next agenda meeting will be Thursday, January 30th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, February 6th at 4:00 p.m. at the NBH Media Center.

XI. Public Comments – None.

XII. Board Comments – Mr. Parker wished everyone a Merry Christmas and Happy Holidays. He also thanked the administration for all they are doing. Mr. Marrano gave congratulations to all in athletics for the vision of excellence shown with today’s signing being a great example.

XIII. Adjournment - 5:13 p.m.